



AGENDA

Monday, 19th September 2011

PUBLIC AGENDA

- (a) Public questions**
- (b) Police report**
- (c) County Council Report**

1. PARISH COUNCIL BUSINESS

Apologies for absence

Declarations of interest

1. Members are invited to declare any interests they have may have in any matter identified for discussion at the meeting.

Minutes of the last meeting

To approve, as a correct record the minutes of the last meeting held on Monday, 18th July 2011 and to consider any actions taken not covered elsewhere on the Agenda.

Administration

1. *Correspondence received*
 - BBC Polling Station Review* *circulated previously*
 - Greenwood Quote – Rec Ground fence* *circulated previously*
 - Greenwoods Quote – Harrison Street* *circulated previously*
 - Monks Quote – Harrison Street* *circulated previously*
 - Karen Smith* *circulated previously*
 - LALC August* *circulated previously*
 - LALC accounts* *circulated previously*
 - LALC Newsletter* *circulated previously*
 - Mayor’s Civic Ball* *circulated previously*
 - Playground magazine* *available at meeting*
 - PWLB account* *circulated previously*
 - Saltex* *circulated previously*
 - Mr Cropper Internal Audit* *circulated previously*
 - Lesley Miller Lancashire Links* *circulated previously*

<i>LALC grants information</i>	<i>circulated previously</i>
<i>Joanne Latham LCC updates</i>	<i>circulated previously</i>
<i>Paul Goddard Christmas</i>	<i>circulated previously</i>
<i>Journal of Local Planning Framework</i>	<i>circulated previously</i>
<i>Neil Harrison Play Equipment</i>	<i>circulated previously</i>
<i>Public Sector Sales</i>	<i>circulated previously</i>
<i>LALC E bulletin</i>	<i>circulated previously</i>
<i>Historic Towns Forum events</i>	<i>circulated previously</i>
<i>Suzanne Brwon Outdoor Gym</i>	<i>circulated previously</i>
<i>Gary Morley Contact Form</i>	<i>circulated previously</i>
<i>Historic Towns Forum Newsletter</i>	<i>circulated previously</i>
<i>Stewart Andrews Play Equipment</i>	<i>circulated previously</i>
<i>RFO VAT August</i>	<i>circulated previously</i>
<i>Journal of Local Planning Framework</i>	<i>circulated previously</i>
<i>Alison Morville Parish Vacancy</i>	<i>circulated previously</i>
<i>Fields in Trust Half Century not out</i>	<i>circulated previously</i>
<i>Paul Goddard Christmas</i>	<i>circulated previously</i>
<i>Hilary Locke HAGS Play Equipment</i>	<i>circulated previously</i>
<i>Rocky Shorrock QE11 Playing Fields</i>	<i>circulated previously</i>
<i>Stephen Wells Parish Signs</i>	<i>circulated previously</i>
<i>Dalton Printers Quote</i>	<i>circulated previously</i>
<i>Soullamarangou Contact Form</i>	<i>circulated previously</i>

2. *Correspondence sent*

A Morville
D Wilcock
J Smith
A Turner
K Harris
Walne Engravers
Dalton Printers
J Seed
SDacks

3. *Other Administrative Matters*

Code of Conduct, personal & Prejudicial Interest Forms
Parish Vacancy Interview Panel
Noticeboard contact details

Updates/reports

1. *Members of the Council*
2. *Borough Council members*
3. *Website*

Finance

1. *Accounts to be approved for payment*

a)	Parish Clerk	Salary	£ 153.00
b)	RFO	Salary	£ 47.72
c)	HMRC	Clerk's deductible tax	£ 37.00
d)	HMRC	RFO's deductible tax	£ 11.93
e)	RFO	stamps	£ 2.76
f)	Enviroskips	skips	£ 252.98
g)	Lanlee	materials	£ 54.24
e)	Other invoices to follow		

f) Clerk Back pay to follow

2. *Bank Balances*

- Current a/c – £ to follow
- Deposit a/c – £ to follow
- Petty Cash - £ to follow
- Total £ to follow

3. Petty Cash Report

circulated

4. *Co-op bank offer*

circulated

5. *Briercliffe Residents Association grant application*

circulated

Committees and working groups

1. *Allotments Committee – minutes of the 15th September* *to follow*
2. *Planning Committee (inc. planning applications)*
3. *Finance Committee*
4. *Recreation and Leisure Committee*
5. *Strategic Planning Group*
6. *Landslip Working Group*

Matters identified for future consideration