



AGENDA

Monday, 17th October 2011

PUBLIC AGENDA

- (a) Public questions
- (b) Police report
- (c) County Council Report

1. PARISH COUNCIL BUSINESS

Apologies for absence

Declarations of interest

1. Members are invited to declare any interests they have may have in any matter identified for discussion at the meeting.

Minutes of the last meeting

To approve, as a correct record the minutes of the last meeting held on Monday, 19th September 2011 and to consider any actions taken not covered elsewhere on the Agenda.

Administration

1. *Correspondence received*
 - The Queen's Diamond Jubilee Beacons* *circulated previously*
 - 2013 Review of Parliamentary constituencies* *circulated previously*
 - Society of Local Council Clerks* *circulated previously*
 - David Whitehead- Contact Form* *circulated previously*
 - CSC Highways - Gritting* *circulated previously*
 - Historic Town Forum Event* *circulated previously*
 - LALC – Blachere Illuminations* *circulated previously*
 - HAGS Play equipment* *circulated previously*
 - Env. Parish Council – July News* *circulated previously*
 - Helen Kelly – contact form* *circulated previously*
 - Nick Osborne – Lancs Local Access Forum* *circulated previously*
 - Nicky Hulme – June Newsletter* *circulated previously*
 - Karen Cassie – Winter Breifing* *circulated previously*
 - Nicky Hulme – May Newsletter* *circulated previously*
 - Clare Cox – Cold Weather Preparations* *circulated previously*
 - Erin Walshaw – Pennine Playground* *circulated previously*

Correspondence received after publication of the agenda

The Htf – Annual Conference

Nicky Hulme – August Newsletter

BBC – Landslip Report

Marion Bolton – 3 Tier Forum

Michael Haughey – Bus Shelter Request

DC Beavers Ltd – Parish Newsletter

Blanchere Illuminations Ltd – catalogue

Burnley’s Environmental Bulletin

Nicky Hulme – conference 2011

LALC – Human Trafficking

Marion Bolton – village SOS roadshow

LALC – Bulletin and Newsletter

David Ross – flooded garage

Wicksteed – Play equipment

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

circulated previously

2. *Correspondence sent*

6 Allotment application forms

3. *Other Administrative Matters*

Code of Conduct, personal & Prejudicial Interest Forms

Proposed Constituency Boundary Changes

Remembrance Day – Church of England

Updates/reports

1. *Members of the Council*
2. *Borough Council members*
3. *Website*

Finance

1. *Accounts to be approved for payment*

a)	Parish Clerk	Salary	£ 230.18
b)	RFO	Salary	£ 57.26
c)	HMRC	Clerk’s deductible tax	£ 57.55
d)	HMRC	RFO’s deductible tax	£ 11.93
e)	Kershaw Print	Newsletter	£ 120.00

Invoices received after publication of the agenda

f)	Greenwoods	parish signs	£ 270.00
g)	Greenwoods	Lengthsman	£ 352.00
h)	United Utilities	Water Rates	£ 424.78
i)	Enviro Skips	Concrete	£ 392.45
j)	Briercliffe Community C	Room Hire	£ 67.50
k)	Burnley Hire Centre	Mini Digger	£ 96.00

Received after publication of final agenda

l)	Cllr Kelly	Flowers for Lianne	£ 30.00
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2. *Bank Balances to 30th September 2011*

- Current a/c – £ 18,101.94
- Deposit a/c – £ 9,689.12
- Petty Cash - £ 90.03
- Total £ 27,881.09

3. Petty Cash Report *circulated*
Propose to use Petty Cash for Data costs of £5.11 per month to access emails.
4. Co-op bank offer *circulated*
5. New Bank Mandates and Account Signatories *to be completed*

Committees and working groups

1. Allotments Committee – minutes of the 13th October *circulated previously*
2. Planning Committee (inc. planning applications)
3. Finance Committee
4. Recreation and Leisure Committee
5. Strategic Planning Group – minutes of the 3rd October *circulated previously*
6. Landslip Working Group – minutes of the 17th October *provided at meeting*

Matters identified for future consideration

Private Session Items:

1. Parish Room
2. PWLB Application
3. Volunteer Environmental Warden Position
4. Harrison Street Pathway repairs proposal