



AGENDA

Monday, 21st November 2011

PUBLIC AGENDA

- (a) Public questions
- (b) Police report
- (c) County Council Report
- (d) R. Hussain Burnley Borough Council

1. PARISH COUNCIL BUSINESS

Apologies for absence

Declarations of interest

1. Members are invited to declare any interests they have may have in any matter identified for discussion at the meeting.

Minutes of the last meeting

To approve, as a correct record the minutes of the last meeting held on Monday, 17th October 2011 and to consider any actions taken not covered elsewhere on the Agenda.

Administration

1. *Correspondence received*
 - Ian Waddington – Garage Request* *circulated previously*
 - The Village Noticeboard Co. - Aluminum Noticeboards* *circulated previously*
 - Howarth Timber - catalogue* *available at the meeting*
 - Wicksteeds – Play Equipment* *circulated previously*
 - SMP Playgrounds – Parish News* *circulated previously*
 - LCC Footpath no 152 Diversion Order* *circulated previously*
 - Natwest – Parish News* *circulated previously*
 - LALC – November 28th Agenda* *circulated previously*
 - ENV Parish Council – October Newsletter* *circulated previously*
 - Kathy McArdle – Unauthorised Encampments* *circulated previously*
 - Fields in Trust – Lord Mayor’s Appeal* *circulated previously*
 - Erin Wishaw – Outdoor Gym Equipment* *circulated previously*
 - Xav Anderson – Christmas Trees* *circulated previously*
 - Paul Taylor – contact form re Christmas Decorations* *circulated previously*
 - Rocky Sharrock – QE11 Fields Challenge* *circulated previously*
 - CSC Highways – Grit Bin Locations* *circulated previously*
 - Carli Beary – Borney Flags* *circulated previously*

Network Planning Team – Land Drains
 Maureen Neave – Remembrance Sunday
 LALC – 3 Tier Forum
 Burnley & Pendle CVS – invite reply
 Pendle Council – Core Strategy Consultation
 Lee Collins – Land Slip response
 LCC – Winter Services
 Nigel Hopwood – Duke Street Noticeboard
 Nicky Hulme – Winter Campaign
 Calico – information request
 Blachere Illuminations – 3D Silver Tree
 Fields in Trust – save a space for me
 CPRE – Lancs Voice Autumn Newsletter

circulated previously
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2. Correspondence sent
 - Allotment Society – Deposit scheme and LCC grant
 - LALC – Magazines
 - Paul Goddard – Christmas Decorations
 - Winston Robinson – Christmas Decorations
 - Burnley BC – Parking Services
 - Burnley BC – Benches
 - Calico – Harrison Street Pathway
 - HMRC – Penalty Notice
 - Lee Collins – Land Slip
 - LCC – RTO Netherwood Street
 - Burnley BC – Planning Applications
 - LCC – Grit Bins
 - Carli Beary – Parish Flags

3. Other Administrative Matters
 - Code of Conduct, personal & Prejudicial Interest Forms
 - Christmas Decorations
 - Christmas Hampers

Updates/reports

1. Members of the Council
2. Borough Council members
3. Website

Finance

1. Accounts to be approved for payment

a)	Parish Clerk	Salary	£ 230.18
b)	HMRC	Clerk's deductible tax	£ 57.55
c)	Lanlee	Garage Sundries	£ 64.75
d)	Lanlee	Garage Sundries	£ 60.00
e)	Enviro Skips	Garage Concrete	£ 392.45
f)	LALC	Magazine Subscription	£ 9.00
2. Bank Balances to 30th September 2011
 - Current a/c – £ 16,898.20
 - Deposit a/c – £ 9,689.12
 - Petty Cash - £ 21.07
 - Total £ 26,608.40

3. Petty Cash Report *circulated previously*
Propose bringing Petty Cash back to £100.00 - £78.93

Committees and working groups

1. *Allotments Committee – minutes of the 15th November* *circulated previously*
2. *Planning Committee (inc. planning applications)*
3. *Finance Committee – minutes of the 3rd November* *circulated previously*
4. *Recreation and Leisure Committee*
5. *Strategic Planning Group – minutes of the 31st October* *circulated previously*
6. *Landslip Working Group*

Matters identified for future consideration