



Briercliffe with Extwistle Parish Council

Monday, 17th October 2011

Present: Councillor Frost (in the Chair), Bailey, Dack, Meeks, Prince, Royle and Thomas.

Others: County Councillor Margaret Brindle, J Greenwood (Allotments Manager), M Greenwood (Lengthsman), S. Watson (Clerk), PCSO Rachel Lonsdale plus 4 residents.

Public agenda

Councillor Frost opened the meeting and welcomed everyone and especially welcomed Councillor Dack to his first Parish Council meeting.

(a) Public questions

Mr Ward of Lane Bottom raised concerns over the Burnley Express article about the wind farm planning application by the applicant and what would happen if the plans were approved. The resident was informed that the application had since been withdrawn by the applicant as the Borough Council did not feel all necessary consultations had been carried out with the Environmental Sector. The Head of Planning expected the applicant to consult with various bodies as advised and that this had not been done. Also it was felt that regulatory and statutory notices were not placed in suitable places. The resident was advised that objectors would be notified in writing of the date and time of the meeting of the decision and those residents can request to speak at the meeting. A valid objection results in the application having to be decided by the Planning Committee rather than by Officers. The resident expressed disappointment with the quality of the Burnley Express article.

A further issue was raised and it was agreed that PCSO Lonsdale would speak to the resident outside of the meeting.

Although neither Councillor Kelly nor Frost had expressed any opinion on the Planning Application, they had both been advised that they may need to declare an interest and not vote on the application.

Mr Ward was satisfied with the responses given by the Parish Council.

County Councillor Brindle had attended a presentation on renewable energy applications and proposed new rules shift the control to the developers as applications will be considered under National Policy rather than local policy.

Mr Whitehead who owns Shuttlewood Pasture Farm bought the property over 3 years ago and lived there for 18 months, but had to move out 2 years ago after 2 burglaries, the property has since been burgled a further 9 times. The property has planning permission for 2 holiday lets, but has since applied for a change of use to residential properties, which has been turned down. It was agreed that a Parish response will be decided in private session at the end of the meeting.

There were no further public questions.

(b) Police report

The Police reported that there had been 88 incidents and 21 crimes this month compared with 124 incidents and 19 crimes last month and 94 incidents and 13 crimes last year.

Crimes of note included:

- A fence damaged at Sita;
- A caravan damaged at Sweetwell Farm;
- A motorbike stolen from Horning Crescent;
- 2 wing mirrors damaged on Burnley Road;
- A wallet stolen from a car on Talbot Drive;
- A wallet, Sat Nav and iPod stolen from a car on Briercliffe Road;
- 4 coping stones stolen from Proctor Cote Farm;
- Metal stolen from a compound on Balderstone Close;
- Radio stolen from a container on Todmorden Road;
- Bus stolen from Bubble on Balderstone Close;
- Fraud from a cheque cashed then subsequently cancelled;
- Attempted burglary at cab office on Balderstone Close;
- Bumper stolen off a car in Robin House Lane;
- Sat Nav stolen from a car on Parker Street;
- Phone and purse stolen from a car on Queen Street;
- iPod and money stolen out of an insecure car on Queen Street;
- Criminal damage at the Spar;
- Mini bus stolen from Boulsworth End Farm
- Sat Nav stolen out of a car on Horning Crescent;

Councillors requested figures of solved crimes from previous reports and PCSO Lonsdale agreed to check if this can be provided.

Briercliffe has been assigned a new Police Officer, Fran Fleming who will be permanently covering Briercliffe, Worsthorne and Cliviger, updated posters have been displayed.

With regards to last month's PACT priorities, there have been numerous people made to leave the waste facility premises with numerous arrests made. Sita are installing a CCTV system connected to loud speakers next month which will help identify crimes being committed. There have been no obstructions reported with regards to parking on side roads. Complaints have been made of cars parking on the bus stops at St. James School resulting in buses stopping in the roads. It was noted that most of the parking issues are the responsibility of Parking Services and complaints should be directed to them as well as the Police. A potential problem was mentioned with regards to the lollipop man not looking at the traffic before stepping out into the road. This may be a retraining issue and the County Councillor agreed to take up the issue.

RESOLVED: The Clerk will contact Parking Services and request more attendants outside the school at start and finish times.

The PACT priorities for this month were agreed as follows:

1. Fireworks being set off outside of restricted hours;
2. Continue Rural Watch and contact outlying farms, specifically contact the turkey farm with the lead up to Christmas;
3. Parking issues around St. James School.

Rachel was thanked for her detailed report and asked to pass on a welcome to Fran and an invite to future meetings.

(c) County Council Report

The County Councillor provided figures of children receiving pupil premiums in the Parish which were low in comparison to other areas. It was noted that the County Council is about to start a campaign around adoption and fostering. There was no further feedback with regards to ongoing issues and the Councillor has still not received any grant applications for Briercliffe. It was suggested that the Allotment Society are to be encouraged to make an application for a contribution towards the Harrison Street pathway.

The Strategic Planning decision on double yellow lines was reported to the County Councillor.

County Councillor Brindle also reported that she has been appointed as the Champion for better relations between the County, the Borough and the Parish and offered shadowing opportunities to all Councillors.

County Councillor Brindle was thanked for her report.

Parish Council Agenda

11/12/042 Apology for absence

Apologies were submitted on behalf of Councillors Kelly and Lishman.

11/12/043 **Declarations of Interest / Code of Conduct**

Members were reminded about the Councillors Code of Conduct. Councillor Frost declared a prejudicial interest in relation to planning matters.

11/12/044 **Minutes of the last meeting**

The minutes of the last meeting held on 19th September 2011 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe Parish Council meeting on the 19th September are approved as a correct record.

A map of gritting routes had been previously circulated and it was suggested that a route needs to be agreed as a matter of urgency.

RESOLVED: That a Strategic Planning meeting is to be called as a matter of urgency to agree Parish gritting routes. The Parish grit is to be ordered immediately.

11/12/045 **Administration**

1a. *Correspondence received*

*The Queen's Diamond Jubilee Beacons
2013 Review of Parliamentary constituencies
Society of Local Council Clerks
David Whitehead- Contact Form
CSC Highways - Gritting
Historic Town Forum Event
LALC – Blachere Illuminations
HAGS Play equipment
Env. Parish Council – July News
Helen Kelly – contact form
Nick Osborne – Lancs Local Access Forum
Nicky Hulme – June Newsletter
Karen Cassie – Winter Briefing
Nicky Hulme – May Newsletter
Clare Cox – Cold Weather Preparations
Erin Walshaw – Pennine Playground*

1b. *Correspondence received after the publication of the agenda*

*The Htf – Annual Conference
Nicky Hulme – August Newsletter
BBC – Landslip Report
Marion Bolton – 3 Tier Forum
Michael Haughey – Bus Shelter Request
DC Beavers Ltd – Parish Newsletter
Blanchere Illuminations Ltd – catalogue
Burnley's Environmental Bulletin*

Nicky Hulme – conference 2011
LALC – Human Trafficking
Marion Bolton – village SOS roadshow
LALC – Bulletin and Newsletter
David Ross – flooded garage
Wicksteed – Play equipment

A beacon may be considered for the Queen's Jubilee as Briercliffe has a previous beacon site.

It was suggested that the Clerk should consider becoming a member of the Society of Local Council Clerks, this will be investigated further.

2. *Correspondence sent*

6 Allotment application forms

3. *Other administrative matters*

Code of Conduct, Personal & Prejudicial Interest Forms

The Clerk will circulate the Code of Conduct forms again as only 2 have been returned. All Councillors need to complete and return the form.

Proposed Constituency Boundary Changes

It was noted that the Boundary change proposals suggest splitting Burnley into 2 with a Burnley North and Burnley South. Briercliffe is to be included in the Burnley North constituency which also includes Nelson. It was agreed that Burnley has its own identity and that neighbouring constituencies consist of lots of small townships that can be split easier without affecting community identities.

RESOLVED: That the Parish respond to the consultation and state that the Parish's view is that Burnley should maintain its identity and have parts of another area included.

Remembrance Day

The Remembrance Day service will be at the Church of England this year. It was noted that the Church does not currently have a Vicar, however a stand in Vicar is available. The Chair will collect the wreath and circulate the arrangements.

11/12/046 Updates and Reports

There were no Reports for consideration.

11/12/047 Finance

1. *Accounts to be approved for payment*

a)	Parish Clerk	Salary	£ 230.18
b)	RFO	Salary	£ 57.26
c)	HMRC	Clerk's deductible tax	£ 57.55
d)	HMRC	RFO's deductible tax	£ 11.93
e)	Kershaw Print	Newsletter	£ 120.00

Invoices received after publication of the agenda			
f)	Greenwoods	parish signs	£ 270.00
g)	Greenwoods	Lengthsman	£ 352.00
h)	United Utilities	Water Rates	£ 424.78
i)	Enviro Skips	Concrete	£ 392.45
j)	Briercliffe Community C	Room Hire	£ 67.50
k)	Burnley Hire Centre	Mini Digger	£ 96.00

Invoices received after publication of final agenda			
l)	Cllr Kelly	Flowers for Lianne	£ 30.00

Invoices received at the meeting.			
m)	Lanlee Supplies	Allotment materials	£ 90.24
n)	Blakeys	Garage Locks and keys	£ 195.55

RESOLVED: That the bills outlined above be paid.

2. *Bank Balances*

• Current a/c –	£ 18,101.94
• Deposit a/c –	£ 9,680.12
• Petty Cash -	£ 90.03
• Total	£ 27,881.09

The Bank Balances were noted.

3. The Petty Cash Report was noted.

RESOLVED: That the Petty Cash is topped up with an additional £55.00.

4. Co-op Bank Offer

It was agreed that the Parish would remain at the Natwest at this time and reconsider moving accounts once the Clerk has settled into the finance role and the Chair is to call a meeting of the Finance Committee to discuss bank interest rates.

5. *New Bank Mandates and Account Signatories*

A new bank mandate is needed to replace the Responsible Finance Officer with the Clerk. It was noted that this was an opportunity to add additional signatories to the account as currently only 4 Councillors can sign cheques.

RESOLVED: That all Parish Councillors in agreement with being included on the Mandate become official signatories. Councillors Bailey, Meeks, Prince and Thomas to be included as signatories, Councillor Dack declined.

11/12/048 Committees and Working Groups

1. *Allotments committee*

The recommendations of the Allotment Committee minutes of the 13th October were considered, including the quote for the Harrison Street pathway of £3,000.

RESOLVED: That the recommendations from the Allotment Committee are approved including the proposal for the Harrison Street pathway improvements.

2. *Planning Committee*

The Planning Committee has not met as no applications have been received this month.

3. *Finance Committee*

The Finance Committee has not met this month and the Chair will call a meeting as a matter of urgency.

4. *Recreation and Leisure Committee*

The Recreation and Leisure Working Group has not met this month.

5. *Strategic Planning Committee*

The recommendations of the Strategic Planning minutes of the 3rd October were considered, including the provision of a budget of £450 for a bench on Duke Street and a budget of £500 for Christmas.

RESOLVED: That the recommendations from the Strategic Planning Committee are approved.

6. *Land Slip Working Group*

The minutes of the Landslip Working Group of the 17th October were circulated. The recommendations of the Group were considered.

RESOLVED: That the recommendations from the Landslip Working Group are approved.

Matters identified for future consideration

There were no further issues for public consideration

The meeting moved into Private Session.