



Briercliffe with Extwistle Parish Council

Monday, 21st November 2011

Present: Councillor Frost (in the Chair), Bailey, Dack, Kelly, Meeks, Prince, Royle and Thomas.

Others: J. Greenwood (Allotments Manager), M. Greenwood (Lengthsman), S. Watson (Clerk), PCSO Rachel Lonsdale plus 3 residents.

Public agenda

Councillor Frost opened the meeting and welcomed everyone

(a) Public questions

A resident requested alleygating of Sackville Street due to anti-social behavior. Councillor Lishman has made approaches for a gateway with a lock but has not received a response to date. The gate would need to be unlocked by volunteer residents no later than 7am to allow access for school children to catch the bus. The Police were in support of the action and it was agreed that the issue would be investigated further.

A resident informed the meeting that Hyndburn Borough Council are approaching the Government for permission to set dog fouling fines at £1,000 and it was suggested that the Parish Council influences Burnley Borough Council to do the same. It was agreed that the Clerk will research what has been applied for and circulate for a decision from the Parish Councillors.

There were no further public questions.

(b) Police report

The Police reported that there had been 104 incidents and 21 crimes this month compared with 88 incidents and 21 crimes last month and 111 incidents and 22 crimes last year.

Crimes of note included:

- Petrol tank drilled and drained of fuel;
- Children's motorbike stolen on Cobden Street, the offender is charged to appear in court;
- CDs stolen from a car on Cuedale Street with forced entry;
- Car window smashed on Clockhouse Grove and cheque book stolen;
- Motorbike stolen from Burnley Road;
- Car window smashed on Clockhouse Avenue and Hartland Close plus a sky dish damaged on Hartlands Grove, maybe whilst making off;
- A bike stolen on Finsley Street;
- Window smashed by an air pellet on Talbot Street;
- Roller shutter forced open on Balderstones Close and 2 cameras stolen;
- Side panel and tailgate stolen off a transit tipper on Little Tom's Lane;
- Corrosive liquid poured on a car on Burnley Road;
- 2 wing mirrors kicked in on Saxifield Street;
- Wheelie bin and fence stolen on Standen Hall Drive, possibly for a bonfire;
- Car stolen on Townley Street
- Engine oil poured on a car on Cross Street;
- Mac book stolen from Briercliffe Business Centre; and
- A taxi damaged on Queen Street.

The Police requested support from the Parish Council to provide gates for Saxifield Street due to on-going problems. Local resident volunteers have agreed to keep the gates open between the hours of 6am and 9pm.

Letters have been sent to the parents of children causing nuisance and damage at the Community Centre and Library and residents are reporting problems when the police are not on duty.

With regards to last month's PACT priorities, there were no major issues with bonfires apart from the stolen fence and wheelie bin and only a few reports of fireworks in the area. Only 1 bonfire was erected without the necessary registration and this was dealt with. Letters were sent out to the rural community and there have been no reports this month. Patrols have been carried out at the school, however there are no parking restrictions at the bus stop because of the speed camera.

RESOLVED: That Councillor Lishman is asked to report back on the provision of gates on Saxifield Street.

The PACT priorities for this month were agreed as follows:

1. Anti social behavior around the library, the community centre, Duke Street and the Chocolate Box;
2. Anti social behavior around the Saxifield Street area;
3. Parking issues around both Schools.

Rachel was thanked for her detailed report.

(c) County Council Report

The County Councillor had sent apologies due to attendance at a 3-Tier Forum meeting, however a written report was provided. In response to highways issues raised, the Area Manager has agreed to put crossing and parking issues outside St. James School on the Highways agenda for consideration. Residents have been consulted about double yellow lines at Netherwood Street and Briercliffe Road, 4 objections have been received however a Road Traffic Order is being processed and the request for additional double yellow lines have been passed on for consideration. The County Councillor made members aware of a highways winter briefing report that sets out the preparedness of services in the event of bad winter weather.

All grit bins have now been filled and there are adequate amounts of grit for refills and road use. Grit was requested for the Lengthsman but this was declined.

On other matters the Briercliffe Residents Association have applied for funding from the County grant fund and money is still available and County Councillor Brindle is exploring other funding sources and eligibility under the Rural Development Programme.

R. Hussain – Burnley Borough Council

Razza Hussain attended the meeting and outlined his role as the liaison officer for Burnley Borough Council covering Briercliffe as well as Laneshead and Daneshouse. He works closely with the Borough Councillors for Briercliffe, however as all three Borough Councillors are also Parish Councillors this makes the role easier. Ward profiles are being developed over the next 3 years with good news stories in the Burnley Express to improve the profile of the Parish Council. The role is also there to support better communications between residents and Parish and Ward Councillors.

Razza was advised that he would always be welcome to attend Parish Council meetings. A resident asked if there were opportunities to provide funding, Razza outlined the Ward Opportunities Fund and it was suggested that the Community for Voluntary Service (CVS) should be contacted for other funding opportunities. It was suggested that Streetscene should be contacted for funding of the Saxifield gating scheme. CVS have a funder finding computer application and have agreed to attend a future meeting, it was suggested that Claire Eadons is contacted.

Razza was thanked for his report.

Parish Council Agenda

11/12/049 Apology for absence

Apologies were submitted on behalf of Councillor Lishman, County Councillor Brindle and PC Fran Fleming.

11/12/050 Declarations of Interest / Code of Conduct

Members were reminded about the Councillors Code of Conduct. Councillors Kelly and Frost declared a Prejudicial interest in relation to planning matters and Councillor Kelly declared a Personal and Prejudicial interest in licensing matters.

11/12/051 Minutes of the last meeting

The minutes of the last meeting held on 17th October 2011 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe Parish Council meeting on the 17th October are approved as a correct record.

There were no actions under the minutes.

11/12/052 Administration

1a. Correspondence received

*Ian Waddington – Garage Request
The Village Noticeboard Co. - Aluminum Noticeboards
Howarth Timber - catalogue
Wicksteeds – Play Equipment
SMP Playgrounds – Parish News
LCC Footpath no 152 Diversion Order
Natwest – Parish News
LALC – November 28th Agenda
ENV Parish Council – October Newsletter
Kathy McArdle – Unauthorised Encampments
Fields in Trust – Lord Mayor’s Appeal
Erin Walshaw – Outdoor Gym Equipment
Xav Anderson – Christmas Trees
Paul Taylor – contact form re Christmas Decorations
Rocky Sharrock – QE11 Fields Challenge
CSC Highways – Grit Bin Locations
Carli Beary – Borney Flags
Network Planning Team – Land Drains
Maureen Neave – Remembrance Sunday
LALC – 3 Tier Forum
Burnley & Pendle CVS – invite reply
Pendle Council – Core Strategy Consultation
Lee Collins – Land Slip response
LCC – Winter Services
Nigel Hopwood – Duke Street Noticeboard
Nicky Hulme – Winter Campaign
Calico – information request
Blachere Illuminations – 3D Silver Tree
Fields in Trust – save a space for me
CPRE – Lancs Voice Autumn Newsletter*

1b. Correspondence received after the publication of the agenda

*War Memorial Trust Bulletin
Burnley Borough Council
Clerks & Council Direct November
LCR Autumn 2011
Letter from Cllr S Dack*

Historic Towns Forum November Newsletter
LALC Localism Bill
LALC E Bulletin
Tammy Snow Ploughs and Towable Salt Spreaders

A letter of request has been received from Mr. Ian Waddington asking the Parish Council to reconsider its decision to terminate the tenancy on a garage plot. The Allotment Committee has recommended accepting the request.

RESOLVED: That Mr. Waddington's Notice to Quit is rescinded subject to the necessary repairs/replacement of the garage being carried out to the Parish's requirements in a reasonable time period.

It was noted that an additional Noticeboard has not been ordered, there is a Parish Noticeboard that is believed to be stored in Queen Street Mill. It was agreed that the Chair would check Noticeboards before a new one is ordered.

2. *Correspondence sent*

Allotment Society – Deposit scheme and LCC grant
LALC – Magazines
Paul Goddard – Christmas Decorations
Winston Robinson – Christmas Decorations
Burnley BC – Parking Services
Burnley BC – Benches
Calico – Harrison Street Pathway
HMRC – Penalty Notice
Lee Collins – Land Slip
LCC – RTO Netherwood Street
Burnley BC – Planning Applications
LCC – Grit Bins
Carli Beary – Parish Flags

3. *Other administrative matters*

Code of Conduct, Personal & Prejudicial Interest Forms

Councillors were reminded of the need to complete and return the form.

Christmas Decorations

A meeting has been held with Winston Robinson where decorations on lampposts were discussed. A structural survey of the lampposts would need to be carried out every 1 to 3 years at a cost of £900, plus a cost per lamppost. An alternative suggestion was to put lights in the tree on Duke Street, however the quote received for this was £2,900. It was agreed that both schemes were beyond the budget of the Parish Council.

As an alternative it was suggested that lights are put in the tree at the Bowling Club as this is Parish land. The Bowling Club has agreed to the suggestion and to provide the electricity. The trees above shops scheme had also been investigated and 10 shops have now agreed to provide lights.

RESOLVED: That lights are to be provided in the tree on the Bowling Club and 10 trees above shops will also be provided.

Christmas Hampers

The Christmas Hampers have now been purchased and are ready for distribution by Councillors. The oldest 36 residents receive hampers and it was noted that the list of recipients needs updating. The Briercliffe Residents Association has obtained funding of £120 for Christmas Hampers and £50 is available from the Briercliffe Society. It was agreed that the BRA would source a second gift and Razza would provide a list of residents over 80.

Councillor Royle and everyone else involved were thanked for their efforts.

11/12/053 Updates and Reports

Councillor Thomas reported that a resident had asked the Parish Council to support a planning application. It was agreed that the Parish's role was to object to applications but not to specifically support due to potential conflicts. The Parish Council would not support the application but would not raise any objections to it.

Councillor Bailey asked for additional articles and adverts for the next newsheet. The Christmas edition will be finalised this week. It was agreed that Councillor Thomas would provide a planning article, Councillor Kelly a 'What's on' article, Councillor Frost an historic article, Councillor Prince a website article, Councillor Royle a Parish Signs article and Councillor Lishman an Allotments article. Adverts would be sought from the Commercial, the Craven Heifer and the curtain man.

Councillor Prince provided a Website update, there is an average of 37 unique users and the Parish Plan is receiving a number of hits.

Councillor Kelly notified the Council that, although no official confirmation has been received, the Parish has been asked to apply for a Field's in Trust grant of up to £5,000 for the Lane Bottom play area. Councillor Kelly will progress with the Borough Council.

Councillor Frost had received notification that a Parish Sign was on an old boundary, it was agreed that no action would be taken unless an official complaint is received. There are still 4 signs to erect and Councillor Royle will get a quote for a metal, 8" by 6" sign.

There were no further Reports for consideration.

11/12/054 Finance

Accounts to be approved for payment

a)	Parish Clerk	Salary	£ 230.18
b)	HMRC	Clerk's deductible tax	£ 57.55
c)	Lanlee	Garage Sundries	£ 64.75
d)	Lanlee	Garage Sundries	£ 60.00
e)	Enviro Skips	Garage Concrete	£ 392.45
f)	LALC	Magazine Subscription	£ 9.00

Invoices received after publication of the agenda			
g)	R Frost	Remembrance Day Wreath	£ 17.50

Invoices received at the meeting.

h)	North West Services	Harrison Street Pathway	£3,600.00
i)	Greenwoods	Several	£1,615.76
j)	J Royle	Christmas Hampers	£ 116.66
k)	P Bailey	Garage Turning Circle	£ 18.00

RESOLVED: That the bill from Enviro Skips is not paid as it is a duplicate invoice. That the bill from North West Services is paid at £3,576.00 as per the costings received previously, the remaining bills outlined above are paid.

It was noted that the invoice from LALC was a magazine subscription, Councillor Prince is to receive Councillor Dack's magazine subscription.

1. *Bank Balances to 31st October 2011*

- Current a/c – £ 16,898.20
- Deposit a/c – £ 9,689.12
- Petty Cash - £ 21.07
- Total £ 26,608.40

The Bank Balances were noted, however the current balance was missing a garage turning circle invoice of £3,595.36 to Erect-a-Fence, and the Petty Cash included some November expenditure, therefore the correct balances are:

2. *Bank Balances to 31st October 2011*

- Current a/c – £ 13,667.57
- Deposit a/c – £ 9,689.12
- Petty Cash - £ 37.60
- Total £ 23,394.29

3. The Petty Cash Report was noted and it was agreed to bring Petty Cash back up to £100 with the addition of £78.93.

RESOLVED: That the Petty Cash is topped up with an additional £78.93.

The best dressed window competition prizes have previously been agreed as a half price newsheet advert for the best shop and a hamper for the best window. It was agreed that just Burnley and Briercliffe Road would be included this year and this would be reconsider next year.

RESOLVED: That Councillor Kelly will purchase a hamper at a cost of £30 for the winner.

11/12/055 Committees and Working Groups

1. *Allotments committee*

The Clerk outlined a response from the Allotment Chair thanking all those involved in the Harrison Street pathway project and specifically thanking Councillor Dack for his involvement and her regret at the response given by the tenants at the meeting. It was noted that communication with the tenants had not been adequate and expectations had been unrealistic. It was also felt that the meeting was unfairly critical of Councillor Dack and potentially personal at times and that this should not have happened. Councillor Dack had since provided 40 tons of tarmac plainings to the Harrison Street pathway. It was agreed that Ward Opportunity Funds would be used to provide equipment to lay the plainings and to pay for the Lengthsman at double time for working on a Sunday. Councillor Dack thanked the Lengthsman for his involvement and hard work on the project.

A request has been received from the Allotment Society to apply for funding for 2 hard standing bases above the skip area. This area has previously been considered as a storage area for the Lengthsman, therefore it was felt that, although a good idea, the proposal may restrict the Council in the future and was therefore declined.

RESOLVED: That the recommendations from the Allotment Committee are approved with the exception of the Allotment Society request to provide 2 bases.

RESOLVED: That a deposit scheme of £50 is introduced and the new tenant scheme is adopted. Also that £500 is allocated from the WOF fund for the Harrison Street pathway, any additional costs to be met by the Parish Council.

2. *Planning Committee*

The Planning Committee has not received any applications. The wind turbine application has been removed from the Borough's website, the application is on hold but is active again. All objectors will be invited to the meeting where the application will be discussed. Councillors Thomas and Dack will attend the planning meeting where the application will be discussed.

3. *Finance Committee*

The recommendation of the Finance Committee minutes of the 3rd November were considered.

RESOLVED: That all the recommendations of the Finance Committee are approved including a precept figure of £8,660 as a minimum for 2012.

4. *Recreation and Leisure Committee*

The Recreation and Leisure Working Group has not met this month however a meeting is to be called to discuss the Lane Bottom Play Area application, the Bowling Club and Football Club and Christmas Plans for 2012..

5. *Strategic Planning Committee*

The recommendations of the Strategic Planning minutes of the 31st October were considered, including the provision of winter maintenance and planting of Duke Street for the Jubilee.

RESOLVED: That the recommendations from the Strategic Planning Committee are approved.

6. *Land Slip Working Group*

The Land Slip Working Group has not met this month, however there have been a couple of minor slips this month. There has not been a significant downpour to access if the new drains are working. United Utilities have attended a site visit and do not accept any responsibility. It has been agreed that the County would take responsibility for coordinating action and contact the Parish after the next meeting.

Matters identified for future consideration

The Community Centre is no longer available for the Allotment Committee each Thursday before the Parish meeting. It was agreed to move the meeting to the Wednesday before at 8:15pm. The next meeting of the Allotment Committee would be Wednesday 14th December at 8:15pm.

It was agreed that the next Parish Council meeting would remain on the 19th December at 7:30pm.

The meeting moved into private session.