



## **Briercliffe with Extwistle Parish Council**

**Monday, 20<sup>th</sup> June 2011**

**Present:** Councillor Lishman (in the Chair), Kelly, Meeks, Prince, Royle and Thomas

**Others:** County Councillor Brindle, J Greenwood (Allotments Manager), M Greenwood (Lengthsman), S. Watson (Clerk), PCSO Rachel Lonsdale plus 2 residents.

Councillor Lishman opened the meeting and took the Chair.

### **Public agenda**

#### **(a) Public questions**

A resident raised concerns about Heavy Goods Vehicles on Burnley Road trying to access Talbot Street to get to Walshaw Mill, when unable they have to reverse back onto Burnley Road. The resident provided pictures of HGVs on Talbot Street. PCSO Lonsdale agreed to visit the Mill and ask if smaller vehicles can be used. It was also agreed that this issue would be a PACT priority for this month.

There were no further public questions.

#### **(b) Police report**

The Police circulated a written report, this outlined that there had been 74 incidents and 10 crimes in the last month that compared with 80 incidents and 18 crimes in the previous month. Crimes of note included a scratch to a window on Walverden Road, theft of metal at Metro Metals, although the offenders have been caught, a vehicle scratched on Saxifield Street, Queens Street Mill was broken into but left DNA evidence and a Sat Nav was stolen from an insecure vehicle. 2 warrants have been carried out for Cannabis as a result of the public reports and letters have been sent to parents asking them to be mindful of their children's behavior as small fires, damage and litter have been left. A quad bike has also been seized in the area.

Feedback on last months PACT priorities included the fact that no further reports of juvenile nuisance have been received about Standen Hall Drive, 2 motorist have been spoken to about parking near the crossing patrol and another on Kimberley Close and a reminder will be included in the next school newsletter about problems caused when collecting children. A request was made for the trees to be trimmed on the 'no stopping' sign and for a 'dead end sign' or 'residents access only'

on Delemere Road. Parents on Red Spar Road have also been spoken to about football in the street.

**RESOLVED: County Councillor Brindle will investigate a 'No Access except Authorized Vehicle' type for Delemere Road and for the trees to be trimmed on the 'no stopping' sign.**

A further request was made for another letter about picking children up from school. A speed trap on Halifax Road is still being investigated but this won't be done until after the road works are complete. The Worsthorne SPiD (Speed Indicator) sign is broken, it was suggested that Briercliffe Parish contribute to the repair in exchange for use of the camera, otherwise the Parish Council will purchase a SPiD of their own.

The Police are still trying to set up a community watch scheme on Halifax Road.

It was noted that the issues around Briercliffe School had improved following a consultation.

There are problems outside the Spar Shop, youths are moved and go to the woods area and set fires, this has resulted in letters to the parents. Youths have been told they can use the park later on when the little ones have left. Youths have requested a skatepark, however it is hoped that the MUGA will resolve the problems.

A request was made for last years figures to be included in the Police report for comparison purposes.

**RESOLVED: That the PACT Priorities for this month will be:**  
**1. HGVs accessing Talbot Street**  
**2. Youth nuisance outside Spar Shop.**  
**3. Youth nuisance on Recreation Ground and in the woods.**

Rachel was personally thanked for attending the meeting but it was noted that the Community Beat Manager was not present again and had only attended twice in the last seven months. It was agreed that the issue would be raised with the Police Inspector.

### **(c) County Council Report**

The County Councillor reported that an issue similar to Talbot Street had occurred in Worsthorne and was resolved by a weight restriction. It was agreed that the County Councillor would investigate a weight restriction for Talbot Street. A request has been made for a crossing at Briercliffe Road, St James School and the top bump on Halifax Road is being looked into. A grit bin on Talbot Street has been requested as well as the resurfacing work that is currently being carried out on Halifax Road.

2 letters were circulated about road signing and 20 mph zones in residential areas. County Officers can advise on SPiD training and the SPiD was due to be installed but this has been delayed due to the temporary traffic lights.

The Bowling Club have requested a grant form to cut the trees overhanging the green, the form has been sent and the County Councillor is awaiting its return.

A resident on Kimberley Close has taken up part of the pavement that is his property, however he has also taken up some of the County's pavement and some residents have fallen, the County are looking into this.

The Parish wished it to be noted that they were disappointed not to be invited to the official opening of the new waste disposal site, however they do wish to continue to be involved in the project.

## **Parish Council Agenda**

### **11/12/013 Apology for absence**

Apologies were submitted on behalf of Councillors Bailey and Frost.

### **11/12/014 Declarations of Interest / Code of Conduct**

Members were reminded about the Councillors Code of Conduct. Councillor Kelly declared an interest in relation to planning matters and Councillors Kelly declared a Personal and Prejudicial interest in financial matters.

### **11/12/015 Minutes of the last meeting**

The minutes of the last meeting held on 16<sup>th</sup> May 2011 were submitted for approval as a correct record.

**RESOLVED: That the minutes of Briercliffe Parish Council be approved as a correct record.**

No outstanding actions from the minutes were noted.

### **11/12/016 Declaration of Office**

Councillor Royle signed the declaration of office.

### **11/12/017 Administration**

1. *Correspondence received*
  - Mr J Seed – Finsley View issue*
  - Dave Morris – Allotment Advice*
  - NALC – Communities in Action*
  - Lawrence Welsby – Q&A additional information request*
  - The Journal of Local Planning – Neighbourhood Planning*
  - The Historic Town Forum – Understanding Localism*
  - LALC – Parish Council Charter Refresh*
  - Hilary Locke – New Products from HAG*
  - LALC – extension of deadline – Charter refresh*
  - Borough of Pendle – Appeal Written Reps Part 2*
  - LALC – E-Bulletin 27 May*
  - The Historic Town Forum – Update*
  - John Langston – conference*
  - Andy Nisbet – The Place2Be Needs Volunteers*
  - Glasdon – Invitation to Visit*
  - NALC – Legal brief, Notes of concern, Lancs Leaders Training*

*BBC – Arrangement for Mayor Civic Service*  
*LCC – Community Transport Review*  
*Marisa Walker – request to fell trees*  
*LALC – Application for HGV Licence*  
*Miracle – Design & Play*  
*David Griffith – Ridehalgh Lane Culvert Replacement*

A resident of Finsley View is using an access from their property to the Allotments, which needs Planning Permission. The Allotment Manager will explain the position to the resident and report back to the next Allotment meeting.

The additional information needed for the Queen Elizabeth II playing field nomination will be chased.

The request to fell trees will be dealt with at the next Allotment meeting.

The LALC meetings no longer clash with the Parish Council.

**RESOLVED: That the Chair elect will be the Parish's nominee with the Vice-Chair elect as a substitute. The Clerk to ascertain dates of future meetings.**

Information on advertising the vacant position is to be chased up and No Cold Calling stickers were made available to the meeting.

2. *Correspondence received after the publication of the agenda*

*BBC – Your Questions Please*  
*Hilary Locke – HAGS Play Ltd*  
*Chris Mewse – Your Parish Online Mapping*  
*BBC – Public Toilet Provision*

3. *Correspondence sent*

Alison Morville, Burnley Borough Council – Parish Vacancy  
LALC – Parish Mileage claims  
Allotment Society – request for representatives  
Anne Black – QEII Playing fields additional information  
Fields in Trust – QEII Playign fields nomination  
Dawn Robinson – No Cold Calling stickers

4. *Other administrative matters*

There were no further administrative matters.

**RESOLVED: that the Parish Council note the Correspondence received and send**

**11/12/18 Updates and Reports**

It was noted that Robin House Lane improvements have started and that Duke Street gardens have been planted up. The Parish Sign event was excellent and some plants are needed around the turning circle sign. Sponsors will be sought for the remaining Parish Signs, it was agreed that £100 sponsorship is requested for each sign and that small plaques will be installed showing the name of the sponsor. Sponsorship request

will be a website article and the Briercliffe Society and Richard Bannister of Boundary Mill will be approached for Sponsorship.

The Newsletter contained an article about the Flower Show, the Flower Show will be judged in July, Councillor Lishman will check for additional entrants. The prizes this year will include a best row price that will not require nominations and a best vegetable/husbandry garden. Councillor Frost to be asked to include these in his column. The date of judging will be arranged at the end of the meeting.

An Armed Forces event to raise the flag was suggested for Saturday 25<sup>th</sup> June, 10:30am at Duke Street gardens.

The website now includes the Police Report and had 60 unique visitors, it was noted that the Clerk could now update the website and had provided some noticeboard articles. It was agreed that an Allotments page would be created that would also contain the Agendas and Minutes of the Allotment Committee.

There were no further reports.

## 11/12/019 Finance

1.	<i>Accounts to be approved for payment</i>		
a)	Parish Clerk	Salary	£ 153.00
b)	RFO	Salary	£ 47.72
c)	HMRC	Clerk's deductible tax	£ 37.00
d)	HMRC	RFO's deductible tax	£ 11.93
e)	Mr Cropper	Audit costs	£ 100.00
f)	Topsigns Plus	sign painting	£ 48.00
g)	Lanlee	Allotment Materials	£ 77.78
h)	North West Service	Machinery for PC Signs	£ 180.00
i)	LCC	refreshments	£ 63.00
j)	Pinpoint Promotions	Flag Pole	£ 258.00
k)	Greenwoods	Invoice 22	£2,171.00
l)	Greenwoods	Invoice 23	£ 70.00

**RESOLVED: That the bills outlined above be paid.**

2. It was noted that the bank balances are currently healthy.
3. The Audit Report was noted and would be discussed at the next Finance Meeting. The Report highlighted a need to agree the roles and powers of the Sub Committees.

**RESOLVED: That the role of the sub committees was to make recommendations to the Parish Council meetings only, they would have no decision making powers, with the exception of the Allotment Committee who have the power to spend up to £300 per meeting from the Allotments Budget.**

**The Responsible Finance Officer to arrange a meeting of the Finance Committee.**

4. The Responsible Finance Officers additional hours of 6¾ hours and mileage of 98 miles were approved.

**RESOLVED: That the Responsible Finance Officer will be paid £64.42 net pay for additional hours and £63.70 for mileage, HMRC to be paid £16.10.**

5. The Petty Cash Report for June was noted, Councillors were reminded that the Petty Cash could be checked by any Member at any time.

## **11/12/020 Committees and Working Groups**

### *Allotments committee*

The Allotment Committee has agreed to provide 'No Fly Tipping' signs for the Allotments and an Allotment skip is to be provided after completion of the turning circle garages.

### *Planning Committee*

Councillor Thomas reported that 2 applications have been received, an appeal against the erection of a bungalow and a request to fell trees at Highgrove Mill. The bungalow application was likely to be turned down and the Parish Council has no objections to the tree felling application.

### *Lengsthman Working Group*

No Report, the group to be removed from the agenda.

### *Finance Meeting*

The Committee did not meet this month.

### *Recreation and Leisure*

The Committee did not meet this month.

### *Strategic Planning Group*

The Committee did not meet this month, the Clerk is to liaise with the Chair for a meeting date.

### *Land Slip Working Group*

The minutes of the meeting were circulated and there was no further update. The reference to the slip as a 'Cliff Face' was questioned and it was agreed that the issue was more about if further land will slip rather than the terminology used, as this was a personal preference.

## **Matters identified for future consideration**

The Flower Show will be judged on Friday 8<sup>th</sup> July at 2pm meeting at the turning circle. Judging team will consist of Councillors Bailey, Frost and Royle and will include Best Row, Best Allotment and Best Vegetable/Husbandry patch.

There were no matters for consideration in the public section of the meeting.