



Briercliffe with Extwistle Parish Council

Monday, 16th January 2012

Present: Councillor Frost (in the Chair), Bailey, Dack, Kelly, Lishman, Meeks, Prince, Royle and Thomas.

Others: J. Greenwood (Allotments Manager), S. Watson (Clerk), PC Fran Fleming, PCSO Rachel Lonsdale, Ray Khawaja (Streetscene) plus 4 residents.

Public agenda

Councillor Frost opened the meeting and welcomed everyone.

(a) Council for Voluntary Services

The Council for Voluntary Services were invited to the meeting but had not confirmed attendance.

(b) Public questions

A resident asked about a proposed planning application for Bent Hill and Extwistle Hall and questioned the increased traffic flow the development would bring. Councillors Kelly declared a prejudicial interest and took no part in the discussion. It was suggested that the road structure could not take the increase in capacity. It was noted that consultants have only indicated that they are considering an outline planning application and that no application has been submitted yet. The Parish Council can only assess an application once submitted.

It was noted that the corner of the library has water ingress and the issue will be passed to the County Councillor.

Residents requested a No Ball Games sign on the corner of Westbury Close, Lydgate and Stanbury Drive. The Police will monitor the situation and Councillor Lishman agreed to investigate a sign and report back to the residents.

Ray from Streetscene updated the meeting and reported that a complaint had been received about a defective premise and that environmental issues can be sent directly to him. Ray was asked to write to the residents at the top of the hill about putting wheelie bins in the narrow pathway making it impassable and was asked if anything could be done about the untidy land at the top of the hill round the old church.

(b) Police report

The Police reported that there had been 73 incidents and 19 crimes this month compared with 82 incidents and 13 crimes last month and 63 incidents and 9 crimes last year.

Crimes of note included:

- 3 burglaries from dwellings;
- 4 burglaries not from dwellings;
- 3 vehicle crimes;
- 4 thefts;
- 3 violent crimes;
- 1 criminal damage; and
- 2 anti social behavior with 1 noise nuisance.

The Police made a request for residents to lock and secure properties and have targeted cross border crimes this month with the West Yorkshire constabulary.

With regards to last month's PACT priorities, complaints of youth nuisance at the Spar have been sent to the mobile and complaints need to be logged to evidence funding. There had been no further reports of drug dealing taking place and no further reports of motorbike nuisance.

The PACT priorities for this month were agreed as follows:

1. Juvenile nuisance on the corner of Stanbury Drive, Westbury Close and Lydgate; and
2. Break-ins at the Harrison Street garage site.

Rachel was thanked for her report.

(c) County Council Report

The County Councillor had sent her apologies and no report had been sent.

Parish Council Agenda

11/12/063 Apology for absence

Apologies were submitted on behalf of County Councillor Margaret Brindle.

11/12/064 Declarations of Interest / Code of Conduct

Members were reminded about the Councillors Code of Conduct. Councillors Kelly and Frost declared a Prejudicial interest in relation to planning matters and Councillor Kelly declared a Personal and Prejudicial interest in licensing matters.

11/12/065 Minutes of the last meeting

The minutes of the last meeting held on 19th December 2011 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe Parish Council meeting on the 19th December are approved as a correct record.

There were no actions under the minutes.

11/12/066 Administration

1a. Correspondence received

LALC	Training Course
Burnley Borough Council Parish Funding	
Burnley Borough Council Parish Meeting	
Clive Wilson	Allotment Letter
Furniture	Catalogue
LALC	Buckingham Palace Garden Party
Tracey Noon	Job Advert
Tracey Noon	New Year Youth Bus locations
Tracey Noon	Arts on Prescription
Sarah Nelson	Winter Bulletin No. 4
Marc Fretwell	Burnley Environment Bulletin
Tracey Noon	Awards for All Funding Presentation
Tracey Noon	BCN Showcase event
Neil Harrison	Lappset Affordable Play
Jack Ashurst	Diamond Jubilee
Nicky Hulme	Awareness Campaign
Tracey Noon	National Family Week
Tracey Noon	Casualties notice
Tracey Noon	Services Contact
Saf Munshi	Winter Bulletin
Tracey Noon	BPRCVS Bulletin
Tracey Noon	New Winter Courses
Tracey Noon	Quality in Study
Tracey Noon	Customer Service Level 2
Tracey Noon	Dentist – NHS Patients
LALC	3 Tier Forum
LALC	Play Area Survey
Johathan Dicken	Framework
Rob Tatham	Merry Christmas
Historic Town Forum	Newsletter

- 1b. *Correspondence received after the publication of the agenda*
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| <i>Jeanette Lowe</i> | <i>LBKVC</i> |
| <i>Fields in Trust</i> | <i>QE11 Fields Challenge</i> |
| <i>Fields in Trust</i> | <i>Diamond Jubilee</i> |
| <i>Peter Haworth</i> | <i>Contact Form</i> |
| <i>Electricity</i> | <i>Cheque</i> |
| <i>Selrap</i> | <i>Newsletter</i> |
| <i>HMRC</i> | <i>Penalty Reply</i> |

2. *Correspondence sent*

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|-------------------------|-----------------------------------|
| <i>P Murray</i> | <i>Garage Invoice</i> |
| <i>Carlie Beary</i> | <i>Flag</i> |
| <i>Nigel Hopwood</i> | <i>Benches</i> |
| <i>Tracey Noon</i> | <i>CVS representative</i> |
| <i>Winston Robinson</i> | <i>Duke Street Christmas Tree</i> |

RESOLVED: That Councillor Bailey and the Clerk to attend the LALC training on finances and the cost of £25 per person will be funded by the Parish Council.

RESOLVED: That the Parish Precept will be set at £8,000 for 2012-13.

It was agreed that the Chair and Clerk would attend the meeting with Burnley Borough Council on Tuesday 17th January and the Chair will attend the Awards for All presentation.

It was noted that the 3 Tier Forum meetings are held on the same day as the Parish Council meetings and Councillor Kelly cannot therefore attend.

The HMRC appeal reply was noted and it was agreed that a further appeal would be sent. The cheque from electricity will be cashed and the Chair would respond to the lady who sent a thank you letter for the Christmas hamper.

The Duke Street bench has been ordered and will be provided shortly.

11/12/067 Updates and Reports

Councillor Lishman reported that she was dealing with the lighting issues behind the bungalows on Harrison Street which is being disputed between Calico and Lancashire County Council. The lampposts are not numbered and are in the curtilage of the properties and are therefore the responsibility of Calico.

The Website has had 51 hits a day with 45 unique visitors. The report provides a baseline to monitor the website. It was noted that some residents didn't receive a newsletter and that Planning Applications need to be advertised on the website.

There were no further Reports for consideration.

11/12/068 Finance

1. *Accounts to be approved for payment*
 - a) Parish Clerk Salary £ 230.18
 - b) HMRC Clerk's deductible tax £ 57.55

Accounts received after publication of the agenda

 - c) Greenwoods Lengthsman £ 188.50
 - d) Greenwoods Parish Signs £ 105.30
 - e) Greenwoods Allotments £ 47.57

RESOLVED: That the bill outlined above are paid.

2. *Bank Balances to 31st December 2011*
 - Current a/c – £ 7,167.75
 - Deposit a/c – £ 9,690.09
 - Petty Cash - £ 87.39
 - Garages - £ 0.00
 - Total £ 16,945.23

The Bank Balances were noted.

3. The Petty Cash Report was noted.

11/12/069 Committees and Working Groups

1. *Allotments Committee*

The Allotment Committee minutes were circulated and the Allotment Chair and Vice-Chair have been invited to the next meeting of the Allotment Society.

RESOLVED: That the minutes of the Allotment Committee of the 11th January are approved and the recommendations within the minutes are agreed.

2. *Planning Committee*

1 application has been received for a detached garage and driveway, the Parish agreed to make no representation on the application.

3. *Finance Committee*

The Finance Committee has not met this month.

4. *Recreation and Leisure Committee*

The Recreation and Leisure Committee has not met this month, the bowling and football clubs and the Community Centre Committee will be invited to attend a future Parish Council meeting. It was agreed that an annual inspection of all 3 sites will be carried out by the Parish Council.

An application has been submitted to Field's in Trust for £4,995 for a grant to improve the Lanebottom play area. The Borough Council has agreed to carry out some test digs of the site and the drain plan has been provided.

John Greenwood was thanked for the work he has done on the field drainage

5. *Strategic Planning Committee*

The Strategic Planning Committee minutes of the 10th January were circulated and it was agreed that the Lengthsman tender would be discussed in Private session at the end of the meeting.

RESOLVED: That the minutes of the Strategic Planning Committee of the 10th January are approved and the recommendations within the minutes are agreed.

6. *Land Slip Working Group*

The Land Slip Working Group has not met this month, however the working group is to arrange for a site visit and an inspection report on the works carried out.

Matters identified for future consideration

Red, white and blue flowers would be planted on Duke Street for the Jubilee and it was suggested that a gift could be provided for local children. It was agreed that Councillor Lishman would provide a newsletter article which will be put on the website, asking for resident suggestions for the Jubilee. It was also suggested that bunting is to be provided and a float parade could be organised. It was also suggested that a Queen's Jubilee working group is set up and Councillor Frost will provide an article for the Briercliffe news.

Other matters identified for future consideration were the Diamond Jubilee, the Landslip and the Olympics.

The meeting moved into private session.

The meeting closed at 8:35pm.