



AGENDA

Monday, 21st March 2011

PUBLIC AGENDA

- (a) Public questions
- (b) Police report

1. PARISH COUNCIL BUSINESS

Apologies for absence

Declarations of interest

Members are invited to declare any interests they have may have in any matter identified for discussion at the meeting.

Minutes of the last meeting

To approve, as a correct record the minutes of the last meeting held on Monday, 21st February 2011 and to consider any matters arising not covered elsewhere on the Agenda.

Administration

- 1. *Correspondence received*
 - Lee Collins – Landslip response* available at meeting
 - LALC – 2011 Pay Scales* circulated previously
 - LALC – Chairmanship Workshop* circulated previously
 - LALC – Design Review Roadshow* circulated previously
 - LALC – good relations programme, conflict awareness* circulated previously
 - LALC – AGM 14th March* circulated previously
 - LALC – meeting 14th March* circulated previously
 - LALC – Newsletter, elections literature, HMRC guidance* circulated previously
 - OCE – Bitesize Briefing* circulated previously
 - Journal of Local Planning, Localism Bill* circulated previously
 - Winter Services Updates (several)* circulated previously
 - Parish Matters Newsletter* available at meeting
 - NALC – it takes all sorts* available at meeting
 - Allotment Strategy* circulated previously
 - Lancs Fire & Rescue – Performance report* available at meeting
 - LRM Magazine Spring edition* available at meeting
 - Letter re: Plot 11 Douglas Road* available at meeting
 - Letter re: Plot 1 Douglas Road* available at meeting

2. *Correspondence sent*
Douglas Road Tenancy Agreements
Bowling Club, accounts request
P3 Computers, website live request
Streetscene Burnley, re allotment skips
Lee Collins/David Talbot re: tip
3. *Other administrative matters*

Updates/reports

1. *Members of the Council*
2. *Borough Council members*
3. *County Council members*

Finance

1. *Accounts to be approved for payment*

a)	Parish Clerk	Salary	£ 116.11
b)	RFO	Salary	£ 47.72
c)	HMRC	Clerk's deductible tax	£ 27.75
d)	HMRC	RFO's deductible tax	£ 11.93
e)	P3 Computers	2 years web hosting	£ 80.00
f)	Lanlee	Materials	£ 82.92

Other funding approvals to follow.

2. *Bank Balances*
 - Current a/c – to follow
 - Deposit a/c – to follow
3. *Budget reports*
Summary of spend to 10th March 2011 to follow.

Committees and working groups

1. *Allotments Committee – minutes of the 17th March to follow*
 - a. *Douglas Road Tenancy Agreement from Burnley Borough Council - to be signed*
2. *Planning Committee (inc. planning applications)*
3. *Lengthsman Working Group*
4. *Finance Committee –*
 - a. *Proposed Grants Guidance and contract – previously circulated*
 - b. *Bowling Club Grant Request*
5. *Recreation and Leisure Committee*
6. *Strategic Planning Group*

Matters identified for future consideration