



AGENDA

Monday, 18th July 2011

PUBLIC AGENDA

- (a) Public questions**
- (b) Police report**
- (c) County Council Report**

1. PARISH COUNCIL BUSINESS

Apologies for absence

Declarations of interest

Members are invited to declare any interests they have may have in any matter identified for discussion at the meeting.

Minutes of the last meeting

To approve, as a correct record the minutes of the last meeting held on Monday, 20th June 2011 and to consider any actions taken not covered elsewhere on the Agenda.

Administration

- | | |
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| 1. Correspondence received | |
| Paul Murphy – Garage | <i>presented to meeting</i> |
| Mrs J Seed – Parish Vacancy | <i>presented to meeting</i> |
| Anne Black – Douglas Road | <i>presented to meeting</i> |
| Anne Black – QEII Nomination | <i>presented to meeting</i> |
| LALC – Parish Vacancy | <i>presented to meeting</i> |
| LALC – meeting dates | <i>presented to meeting</i> |
| Historic Towns Forum – Local Enterprise Partnerships | <i>circulated previously</i> |
| Env HWRC – Rationalisation of Household Waste RC | <i>circulated previously</i> |
| NALC- Events Bulletin | <i>circulated previously</i> |
| Fields in Trust – SITA Trust Fund | <i>circulated previously</i> |
| IMI – Cenotaph & Stone Cleaning | <i>circulated previously</i> |
| LALC – E Bulletin June | <i>circulated previously</i> |
| Mrs J Seed – Douglas Road | <i>circulated previously</i> |
| LCC Louise Holmes – 20 mph speed limit | <i>circulated previously</i> |

<i>LCC Debbie Thompson – Changes to Locality Working Fields in Trust – Year 1 Challenge</i>	<i>circulated previously</i>
<i>Rocky Sharrock – QE II Fields Challenge</i>	<i>circulated previously</i>
<i>BSG – Borders Sign Brochure</i>	<i>circulated previously</i>
<i>Cllr Mike Otter – Parish Champions Newsletter</i>	<i>circulated previously</i>
<i>Historic Towns Forum – June Newsletter</i>	<i>circulated previously</i>
<i>BBC – Code of Conduct</i>	<i>circulated previously</i>
<i>The Army – For Today Presentation Invitation</i>	<i>circulated previously</i>
<i>Parkers Catalogue</i>	<i>presented to meeting</i>
<i>LALC – 67th Annual General Meeting 2011</i>	<i>circulated previously</i>
<i>BBC – Polling Review</i>	<i>circulated previously</i>
<i>Vicki Braithwaite – Sutton in Craven Play Area</i>	<i>circulated previously</i>
<i>NALC – CiA Conferences</i>	<i>circulated previously</i>

Correspondence received after the publication of the Agenda

<i>Clerks & Councils Direct Newsletter</i>	<i>available at meeting</i>
<i>LCC – Managing Unauthorized Encampments</i>	<i>circulated previously</i>

Correspondence received at last meeting

Kelvin Harris
Mrs Hird
Ivan Eastwood

2. *Correspondence sent*

Dawn Robinson – No Cold Calling Stickers
Alison Morville – Parish Council Vacancy
Anne Black – QEII Nomination
LALC – meeting dates
Lancashire Police – CS Clive Tattum
Lawrence Welsby – QEII Nomination

3. *Other Administrative Matters*

Updates/reports

1. *Members of the Council*
2. *Borough Council members*
3. *Website*

Finance

1. *Accounts to be approved for payment*

a)	Parish Clerk	Salary	£ 153.00
b)	RFO	Salary	£ 47.72
c)	HMRC	Clerk's deductible tax	£ 37.00
d)	HMRC	RFO's deductible tax	£ 11.93
e)	Briercliffe Community Ctr	Room Hire	£ 60.00
f)	Greenwoods	Allotments maintenance Inv 25	£1,345.50

2. *Bank Balances*

▪	Current a/c – £	33,584.56
▪	Deposit a/c – £	9,688.14
▪	Petty Cash - £	46.95
	Total	£ 43,319.65

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|----|--|------------------------------|
| 3. | Petty Cash Report
<i>Suggestion to bring back to £100</i> | <i>circulated</i>
£ 53.05 |
| 4. | Cheque 660, Lanlee supplies returned due to overpayment | |

Committees and working groups

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| 1. | <i>Allotments Committee – minutes of the 7th July</i> | <i>circulated</i> |
| 2. | <i>Planning Committee (inc. planning applications)</i> | |
| 3. | <i>Finance Committee – scheduled for 19th July</i> | |
| 4. | <i>Recreation and Leisure Committee</i> | |
| 5. | <i>Strategic Planning Group</i> | |
| 6. | <i>Landslip Working Group</i> | |

Matters identified for future consideration