



Ref No.....

Briercliffe with Extwistle Parish Council Small Grants Application Form

YOUR CONTACT DETAILS

1 Name

2 Address

.....
..... Postcode

3 Telephone number (day).....(eve).....

4 E-mail address

YOUR ORGANISATION CONTACT DETAILS

5 Name of organisation

6 What is your position in the organisation?

7 Please list the names and contact details of three other office-holders (e g chairperson, secretary, treasurer):

Position 1

Name Position

Address

Post Code Tel No.

Position 2

Name Position

Address

Post Code Tel No.

Position 3

Name Position

Address

Post Code Tel No.

YOUR ORGANISATIONS DETAILS

8 Do you have the organisations permission to apply for this Parish Council Grant? YES/NO

9 Does your organisation have a constitution or set of rules? YES/NO
If YES Please attach a copy to your application *

10 Does your organisation have a bank account,? YES/NO
If YES please provide a copy of your last full years Accounts *

*** PLEASE NOTE: FAILURE TO PROVIDE THIS INFORMATION MAY RESULT IN A DELAY IN YOUR APPLICATION BEING PROCESSED**

11 Is any of this money committed to other projects? YES/NO
If YES please provide details

Amount	Project

12 Are you a registered charity? YES/NO

13 If YES what is your registration number?

14 How many residents benefit from what you do?

15 What proportion of these are local residents to the Parish Council area?

16 How long has your organisation been running? Yrs Mths

YOUR PREVIOUS FUNDING APPLICATIONS

17 Have you secured external funding before? YES/NO

18 If YES Please provide details

Funder (who from	Amount	Date	Project Details

YOUR PROJECT

19 Project Name

20 Project Details

.....
.....
.....

21 What is the total cost of the whole project: £.....

22 How much grant are you applying for: £.....

Please list with costs, exactly what you will pay for with the grant:

Items cost £.....

Items cost £.....

Items cost £.....

PLEASE PROVIDE COPIES OF QUOTES / ESTIMATES ETC, WHERE APPLICABLE, TO SUPPORT THIS APPLICATION

23 The Parish Council are looking to find other sources of funding for projects first. Have you applied for funding from other sources? YES/NO

24 If YES how much have you applied for, which sources and have you been successful?

Source Amount £..... Approved YES/NO

Source Amount £..... Approved YES/NO

Source Amount £..... Approved YES/NO

25 Are there any other sources of funding for the project? YES/NO

If Yes, please list the sources and amounts

Source Amount £.....

Source Amount £.....

26 How will you pay for any future costs, like maintenance and running costs?

.....
.....
.....

27 How will you know if the project has been a success?

28 Is there a particular date you need the grant for? .../.../.....

29 Signature Date

Now return this form to: Clerk to the Parish Council, 23 Maple Bank, Burnley, BB10 3FD