



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
ALLOTMENT COMMITTEE MEETING

Thursday, 14th April 2011

Present Councillor Frost (in the chair), Bailey, Meeks, Prince, Royle, S. Watson (Clerk).

Others: Mr J Greenwood Allotment Manager

1. Apologies

Apologies were submitted by Councillor Lishman and Councillor Kinnear.

It was suggested that the first Parish meeting after the Annual General Meeting should renew membership to all the Committees. Whilst all Councillors may attend any Committee, only those members appointed carry a vote at the Committee.

2. Minutes of the Last Meeting

The minutes of the last meeting held on the 17th March were approved as a correct record.

3. Matters Arising from the minutes

The Clerk requested additional information on the drainage problems at the bungalows.

RESOLVED: That the Clerk contact Nigel Hopwood to ascertain if permission could be granted for the Parish to drain water from the Allotments and Pens into the drain at the back of Harrison Street.

The street light on Harrison Street has been reported to the County Councillor.

The provision of Road Planings to provide repairs to the allotment paths has not progressed any further, the County Council is reluctant to provide these.

Groundwork has advised that the Harrison Street path should be raked and re-levelled.

RESOLVED: That Councillor Lishman is asked to contact Groundwork to ask if support can be provided for the re-levelling of Harrison Street.

The trees at the bottom of the Allotments have now been felled, bags of logs are being given away due to the high volume needed to be removed. Bags of bark chippings are also available. Other trees have also been trimmed, it was noted that a local service was available for drainage issues and tree trimming.

The reuse of flagstones was requested but they cannot be provided.

The Clerk is still to contact the horse riding establishments.

4. Allotment's Society Report

The Allotment Society was not present to provide a report.

5. Paths around the Allotments

It was agreed at the Strategic Planning Committee that 1 day a week is allocated for Allotment work, to be paid from the Allotment budget.

RESOLVED: That the list of jobs for 10 weeks is recommended for acceptance to the Parish Council meeting, the list of jobs is attached.

6. Douglas Road Garden Extension

Nos 1, 7, 9 and 15 have signed agreements, a letter has been received from No 11 asking for an agreement for plot 11. No 9 has indicated that they and no. 13 would be willing to share plot 11.

RESOLVED: That plot 11 is to be offered to house no. 11 first.

No. 7 has 2 cockerels that are causing a noise nuisance, the resident has agreed to remove the large cockerel and isolate the small one to resolve the problem. It was asked if the planning permission granted to No 7 would also cover plots 3 and 5, this will be checked with the Borough Council.

No. 5 has not erected a fence as required as she uses the land to let her dog roam down to the turning circle. A request is to be made that the Borough Council ensures the area is fenced as required, the Dog Warden is to be asked to monitor the situation and a letter is to be sent stating that the Dog Warden has been notified.

RESOLVED: The Clerk to contact the Borough Council regarding the fence and the Dog Warden request. A letter is to be sent to no. 5 notifying them the Dog Warden has been contacted.

A question was raised regarding the ownership of the land between the Douglas Road gardens and that owned by Ian Hoole.

RESOLVED: That the Borough Corporate Property Services are contacted regarding the land ownership.

7. Garages

7.1 Turning Circle

The next set of bases will be installed next week and a meeting is needed to agree the erection of the garages. Councillors Frost, Royle and Prince asked for their names to be added to the garages waiting list.

It was agreed that, due to the water issues, the turning circle allotment will remain in the tenancy of the local resident who will be helped by a neighbour. It was noted that a previous agreement had been reached that this allotment would always be let to a resident living nearby.

7.2 Garage Plots

It was noted that there were no issues on the Harrison Street garages although some garages are in need of some attention and a tidy up.

8. Allotment Site Inspections.

The allotment site inspection will take place before the next allotment meeting, at 6:30pm on Thursday 12th May, meeting at the Harrison Street barrier.

9. Finance

It was noted that the rent collection day has been set for Sunday 8th May and will be combined with the distribution of the hanging baskets.

10. Waiting List

It was agreed that the waiting list will be split between Allotments, Pens and Garages. A pen recently became available and was offered to the next on the list, but this was declined as the pen was too large. The resident will remain in the list and be offered the first small pen to become available. The next person on the list has agreed to take on the pen.

It was agreed that the waiting list needs to be maintained by one person, the Clerk will be responsible for the main waiting list and updates are to be sent as required. All applications to go on the waiting list must be made to the Clerk in writing, verbal requests will not be accepted.

11. Maintenance

Maintenance issues were agreed earlier in the meeting.

12. Extension of Allotments

This issue is no longer relevant so it was agreed it will be removed from future agendas.

13. Storage Facility

This is an on-going issue as the installation of electricity, water and drainage is not proving to be easy.

Any Other Business

Councillor Royle has arranged for the first two parish signs to be installed, the boulders cannot be moved until the Easter weekend. It was agreed that the boulders can be delivered first and installed later.

The Briercliffe Residents Association has arranged a litter picking day and have asked for permission to use the Parish Skips, it was agreed that the skips could be used.

Date of Next Meeting

It was agreed that the next meeting would be on Thursday 12th May, 7:30pm, an alternative venue still needs to be identified.